**Village of Golf**

**August 19, 2019**

**Village Board Meeting**

# Call to Order

President Carson called the meeting to order at 7:00 p.m.

# Roll Call

Upon roll call the following Trustees were present:

Joe Annotti, Public Buildings and Grounds

Bob Der Avedisian, Water and Utilities

Jim Dominik, Emergency Services Department

Rob Farr, Finance and Administration

Tony Kalogerakos, Streets and Sanitation Department

Julie Tillman, Building and Zoning Department

**Also Present**

Village Administrator, Michelle Shapiro

Village Clerk, Kim Lundgren

Village Engineer, Brian Wesolowski, Gewalt Hamilton

Bob Hammer, Building Commissioner

**Absent**

Village Attorney, Bruce Huvard

Police Chief, Dennis McEnerney

# Approval of Minutes

Trustee Kalogerakos moved to approve the July minutes. Trustee Der Avedisian seconded the motion. The motion passed unanimously.

**Public Commentary and Guests**

There were no guests present.

**Police Report**

Chief McEnerney distributed his report prior to the meeting. Of note, the police have noted no additional traffic in the Village as a result of the construction on Golf Road.

**Online Permit Processing**

President Carson spoke with Jerry Daus who recommends a document portal that would handle permit processing as well as Village documentation. He recommends the Village Board and staff be licensed users totaling $1,200-$1,500 per year. We will ask Jerry Daus to recommend a vendor, or multiple vendors, to the Board.

Bob Hammer said the resident at 67 Overlook contacted him regarding the fees assessed by the Village for the shed built on his property. He claims the fees are high. The resident did not apply for a permit for the building of the shed. President Carson said we should check with Attorney Bruce Huvard regarding a plan for responding to the resident.

**Engineer’s Report**

Brian Wesolowski said he met with the Glenview Club and a couple residents who have sewers underneath their property regarding the upcoming sewer project. The Club was OK with the work, however certain residents did not want contractors walking across their property. The contractor is suggesting we wait until winter so we are not digging on the golf course until after golf season, and he will work with the residents to access their property.

Nicor Gas has submitted a Julie locater ticket for the Village of Golf. The Village was unaware of any work scheduled to be done. Nicor sent Brian engineering plans to relocate and reinstall gas mains in the Village.

After working with the Village of Glenview concerning the sanitary sewer connection near Overlook and Orchard, an Intergovernmental Agreement was exchanged between legal counsel. The newly appointed Village Attorney for Glenview said they are no longer interested in providing sewer connections to the Village of Golf. President Carson suggested he meet with the Glenview Village Manager to discuss the planned project and all the work done thus far. Brian was hoping to put the work out for bids this coming week. Without the Village of Glenview Attorney’s approval Brian said we cannot apply for permits right now. President Carson said we should suggest a meeting to discuss the matter further.

**Legislative Matters**

Trustee Farr informed everyone of the *Ordinance Providing for the Issuance of $800,000 of General Obligation Bonds Series 2019 for the Village of Golf for the Purpose of Financing Infrastructure Improvements Providing for the Levy and Collection of a Direct Annual Tax For the Payment of Principal and Interest on Said Bonds and Authorizing the Sale of Said Bonds to First American Bank*. The Bond repayment schedule will extend over 10 years. The first year will be at a rate of 2.13%, and will climb to 2.71% in 2029. In order for us to receive these rates we have to have a reasonable expectation the Village can meet the following three conditions:

1. We plan to spend at least 85% of the money within the first three years.
2. We expect to be under contract for 5% of the money within the first six months.
3. Spend the money with due diligence.

As we are able to adhere to the three preceding conditions, we can move forward with the bond offering. Due to the issue with Glenview’s approval of the sewer connections, Trustee Farr inquired what projects should be done first. Brian will look into what project makes sense to do first.

President Carson said the Bond Ordinance provides for the issuance of General Obligation bonds for the purpose of paying the costs of infrastructure improvements. The bonds are issuable without referendum pursuant to the home rule powers of the Village. The Bond Ordinance provides for the levy of taxes sufficient to pay the bonds and the Ordinance provides many details for the bonds including tax exempt status covenants, provision for terms and form of the bonds appropriations and the purchaser thereof, namely First American Bank.

Trustee Kalogerakos moved to approve the Bond Ordinance as stated above. Trustee Dominik seconded the motion.

The motion was approved by roll call vote as follows:

Ayes: Joe Annotti, Bob Der Avedisian, Jim Dominik, Rob Farr, Tony Kalogerakos, Julie Tillman (6)

Nays: (0)

Absent: (0)

**One Briar Road Transition**

With the existing recorded instruments on the building at 1 Briar Road, the building cannot be sold or leased without the approval of the majority of the Village Trustees. In order to help make the property marketable, Western Golf Association (WGA) proposes we provide a statement of what uses the Village would permit. A potential buyer, who has a financial planning business, is interested in purchasing 1 Briar Road. It is reported that the usage would be low impact on the neighborhood. The potential buyer would not require signage outside the building and the Village’s use of the building would remain the same. President Carson suggested we should wait to see if the potential buyer can reach a deal with WGA. If they come to terms on a possible purchase and sale, we can then discuss appropriate documentation of the Village’s rights in and use of the building and related issues.

**Reports**

***Approval of Bills***

Trustee Der Avedisian moved to approve the monthly transaction report as prepared by Village Administrator Michelle Shapiro. Trustee Farr seconded the motion.

The motion was approved by roll call vote as follows:

Ayes: Joe Annotti, Bob Der Avedisian, Jim Dominik, Rob Farr, Tony Kalogerakos, Julie Tillman (6)

Nays: (0)

Absent: (0)

***Emergency Services Department***

Trustee Dominik said he is still working with the Village of Glenview regarding the side letter for the fire services agreement.

***Building and Zoning Department***

Trustee Tillman had nothing further to report.

***Public Buildings and Grounds Department***

Trustee Annotti mentioned that some homes with parkways on both ends of the lot have not been well maintained. He asked who was responsible for maintaining the back of some of the homes on the south side of Overlook near Orchard Lane. Bob Hammer will mention the issue to the residents and provide an update at the next meeting.

***Finance and Administration Department***

Trustee Farr said our cash position is strong. The second installment bills are coming in. Finances are in line with budget.

***Streets and Sanitation Department***

Trustee Kalogerakos contacted Illinois Department of Transportation regarding the project on Golf Road. He has not heard from them at the time of the meeting.

***Utilities Department***

Trustee Der Avedisian said all cross connections have complied. He was hoping to have the refuse contract ready for the Board to review but it is in legal review. He hopes to have it at the September meeting.

Our current meter reader for the Village would like to retire. Trustee Der Avedisian will look into finding a replacement for him.

Our water loss report has been reviewed by Glenview. They have asked for an explanation for our unaccounted water loss. The water loss numbers fluctuate widely. He will meet with Glenview regarding an action plan and report back to the Board.

**President’s Report**

There was no report.

**Adjourn**

Trustee Der Avedisian moved to adjourn the meeting. Trustee Kalogerakos seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:30pm.

Respectfully submitted,

Kim Lundgren,

Village Clerk

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